

Registration Form For Payment by Check, Money Order, or Purchase Order

*** Complete this form and mail to address above or email to registration@njaes.rutgers.edu ***

NOTE: To pay by credit card, please visit our website and register online.

Course Name: _____

Course Date: _____ Course Code: _____

Registrant Name: _____

Employer: _____ Job Title: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Work Phone: _____ Home Phone: _____

Cell Phone: _____ Fax Number: _____

*Email Address: _____

***Unique Email Address REQUIRED.** Online course log-in and password information will be sent to the email address you provide here. Shared email addresses are not allowed; a unique address is required for each registrant.

How did you hear about us? _____

Stay informed about upcoming courses -- join our contact list! (select all that apply)

Yes, email me

Yes, fax me

PAYMENT METHOD:

Total Fee: \$ _____

Check

Money Order

Authorized Purchase Order

Make check/money order payable to:
Rutgers, The State University of New Jersey

PO must be attached. PO should reflect our vendor address below:

**Office of Continuing Professional Education
102 Ryders Ln, New Brunswick, NJ 08901-8519**

Proof of payment MUST be presented with this form to process your registration. You have 2 options:

1. *By Mail:* Include original payment with this form and mail to the address listed above.
2. *By Email:* Attach this form to your email and send to registration@njaes.rutgers.edu.
 - For Purchase Order, attach official PO document to the email as well.
 - For check or money order, attach a photo or scan of the payment to the email. Mail the check/money order before the class begins to our office at the address listed above.

To pay by credit card: Please visit www.cpe.rutgers.edu, find your course, and click the "Register Online" button.

Registration Questions? Contact us!

Email: registration@njaes.rutgers.edu or Call: (848) 932-9271, option 2

SOURCE CODE: WEBFORM